

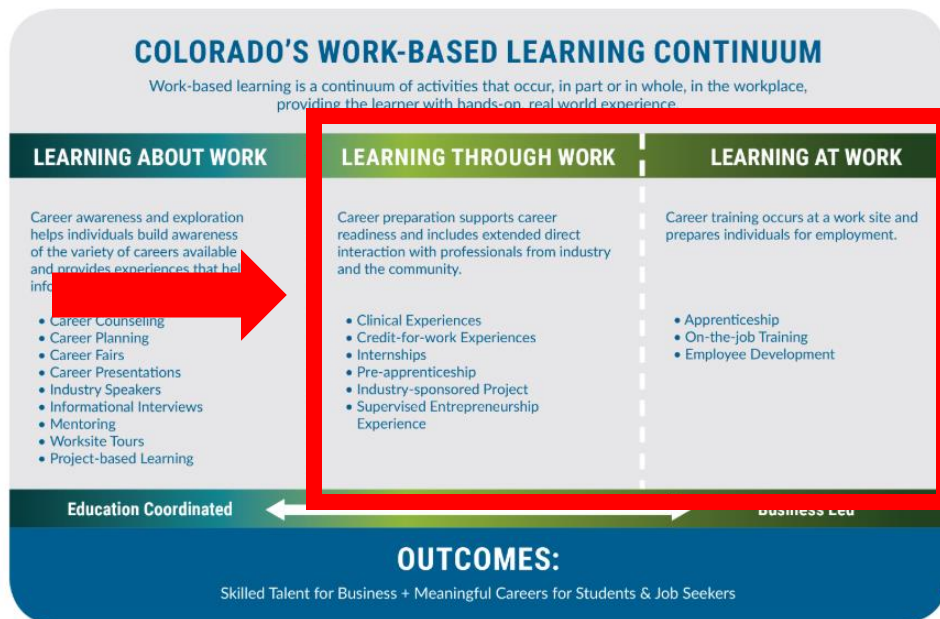
Work-Based Learning Program Approval Assurance

Guidance & Best Practices

- WBL goals and activities should align directly to the student's CTE pathway. The WBL experience should match the pathway, courses, and occupation.
- Only include WBL experiences in the **Learning Through Work and Learning at Work** columns of Colorado's WBL Continuum (2nd and 3rd columns). Learning About Work is important for students but does not meet Perkins definitions of qualifying WBL.
- Best practice is that a student accumulates 30 or more hours of CTE WBL experience across their time in the pathway. This is cumulative, not per year.
- In FY 2027 we will be looking at your 24-25 student data and the secondary WBL concentrator target is **28.5%**, meaning 28.5% of your CTE concentrators will have participated in a qualifying WBL experience. To find your WBL concentrator %, check your OGA program report.
- All WBL experiences must be supervised by an industry professional or mentor. In some situations, the mentor can be the teacher (Example School-Based Enterprise)
- CTSO Industry Sponsored Projects and School-Based Enterprises may count as WBL. CTSO activities and competitions do not count alone.
- Documentation should reflect WBL activity for the current program approval cycle.

Colorado's Work-Based Learning Continuum

****LEARNING ABOUT WORK SHOULD BE IN EACH CLASS, BUT DO NOT COUNT TOWARD REQUIRED WBL AT THE HIGH SCHOOL LEVEL ****



Work-Based Learning Program Approval Template

School / Facility	CTE Pathway	WBL Concentrator %

Leave blank if unsure. Target: 28.5% or above

LEARNING ABOUT WORK SHOULD BE IN EACH CLASS, BUT DOES NOT COUNT TOWARD H.S. WBL

Learning Through Work

Career preparation that includes extended direct interaction with industry and community professionals.

Check all activities students participated in:

- ☐ Clinical experiences
- ☐ Credit-for-work experiences
- ☐ Internships
- ☐ Pre-apprenticeships
- ☐ Industry Sponsored Projects
- ☐ School-Based Enterprise (Supervised Entrepreneurship)

Briefly describe your WBL program:

For each area selected, include what they are doing, examples of industry, how many hours, and basic overview details. (WBL classes should be marked appropriately in the program approval)

Learning at Work

Career training that occurs at a worksite and prepares students for employment.

Check if applicable:

- ☐ Apprenticeship
- ☐ Registered Apprenticeship

Briefly describe:

For each area selected, include the class they are enrolled in, what they are doing, examples of industry, how many hours, and basic overview details.

Optional: Supporting Documentation

Link to sample projects, pics, enrollment data, CDE WBL reflection, or other supporting evidence:

Link: _____

Note: Ensure your link is set to viewable before submitting.

☐ **I confirm that WBL documentation exists on file for every qualifying student in the event of an audit.**

This documentation should be program-specific and connected to the student's CTE pathway (not a generic district contract or handbook)