**2024 – 2025 Professional Development Activities**

# *Common CTE Activities*

|  |  |  |
| --- | --- | --- |
| Name |  | Content Area |
|  |  |  |
| School/ Institution |  | Home Address, City, State, Zip Code |
|  |  |  |
| Email Address |  | School Address, City, State, Zip Code |
|  |  |  |
| Home Phone |  | Number of Credits Requested *(Maximum 4 credits)* |

*Important Information:*

* Activities to be completed July 1, 2024 – June 30, 2025
* **Due Date is July 15, 2025**
* 1 credit = 15 hours of professional development
* Only whole credits may be earned

Send this form and documentation to:

Sara.Butler@cccs.edu

## CTE Activities

| X | Activity | Maximum Hours | Requested of Hours | Documentation Needed | Comments | Verification |
| --- | --- | --- | --- | --- | --- | --- |
|  | 2024 CACTE Summit | 15 |  | Discussion of your experience emailed to Sarah Heath @ CCCS  Attached Certificate of Attendance |  |  |
|  | LEAD CTE Training | 30 |  | Five Year CTE Strategic Plan for School |  |  |
|  | 2024 ACTE National Conference (VISION) | 30 |  | Discussion of your experience emailed to Sarah Heath @ CCCS |  |  |
|  | 2024-2025 CCCS Sponsored Perkins Training (Perkins 101 or Refresher for Experienced Grant Managers) | 5 |  | Attendance and participation at workshop. Attached Certificate of Attendance |  |  |
|  | 2024-2025 CTE in Colorado Credentialing Course | 30 |  | Attendance and participation at workshop. Attached Certificate of Attendance |  |  |
|  | 2024 Best Practices Conference (ACTE) | 15 |  | Attendance and participation at workshop. Attached Certificate of Attendance |  |  |
|  | 2025 CACTA Winter Conference | 15 |  | Discussion of your experience emailed to Sarah Heath @ CCCS. Attached Certificate of Attendance |  |  |
|  | 2025 CTE Regional Meeting Attendance | 15 |  | Completed Program of Study document for 1 program pathway |  |  |
|  | 2025 ACTE National Policy Seminar | 15 |  | Pamphlet or video created to promote CTE to be sent to legislators, submit to Sarah Heath @ CCCS |  |  |
|  | 2025 Region V Conference (ACTE) | 15 |  | Attendance and participation at workshop. Attached Certificate of Attendance |  |  |
|  | 2024-25 CACTE Board Member | 30 |  | Notebook or flash drive containing information on your position and duties |  |  |
|  | 2024-25 CACTE Division Officer/ Division Board Member | 15 |  | Notebook or flash drive containing information on your position and duties |  |  |
|  | CTE Newsletter, Techniques, or CACTE Newsletter ARTICLE | 8 |  | Article submitted and sent to Sarah Heath @ CCCS |  |  |
|  | Perkins Open Forum Presenter | 4 |  | Letter of thanks from CCCS or copy of agenda with your name listed as a presenter |  |  |
|  | 2025 ACTE Teach CTE Summit | 15 |  | Attendance and participation at workshop. Attached Certificate of Attendance |  |  |
|  |  |  |  |  |  |  |